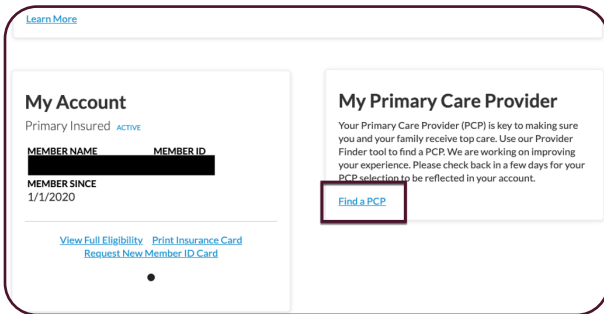


Member Hub

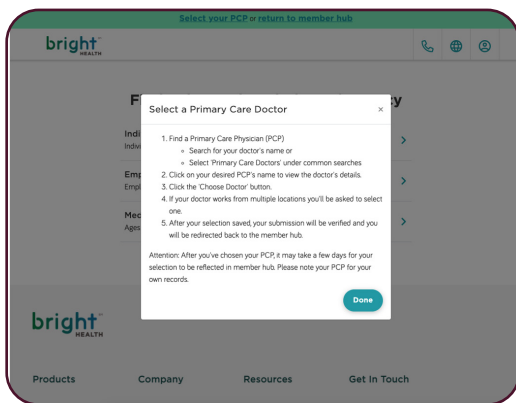
Select PCP

This job aid shows the steps to select the member's primary care physician (PCP) in the Member Hub



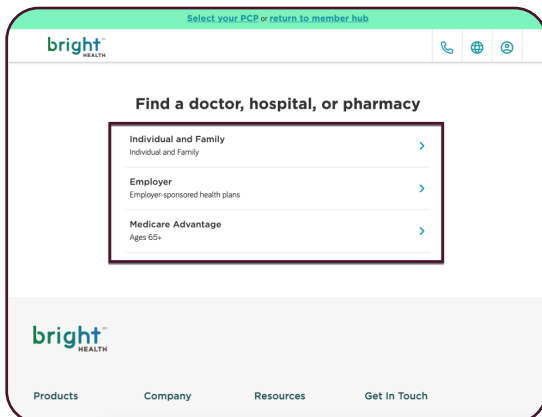
Step 1

Go to **Member.Brighthealthplan.com** and login. Scroll down and you will click **Find a PCP** on the right hand side of the page



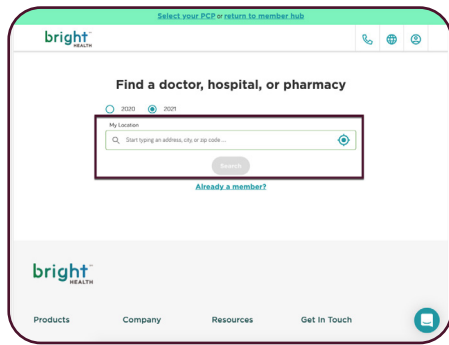
Step 2

Read through the instructions. It will give you steps and best practices to select the PCP. Once you've read through the steps, select **Done**



Step 3

Select the line of business. Your options are Individual and Family, Employer, or Medicare Advantage



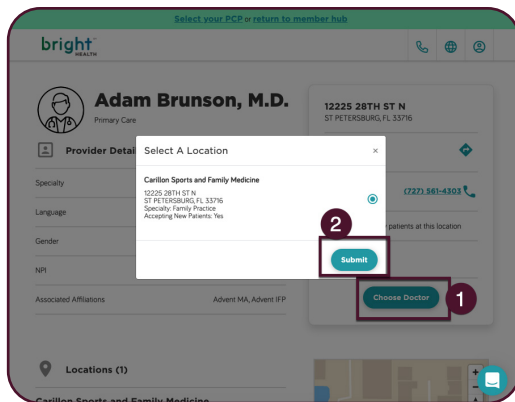
Step 3

Enter the member's zip code. You may also use the geo-location button on the right-hand side of the search bar if you are in the area you want to search



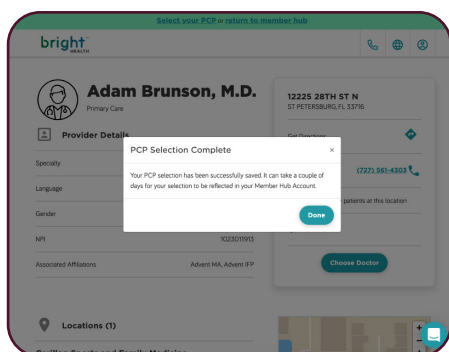
Step 4

1. There multiple search options here. You can enter the physician's name, name of hospital or doctor's office, specialty, etc.
2. You can use filters to choose gender, language, distance, and if the they are accepting new patients to narrow down the selections
3. Once you find the PCP, click on their name to continue



Step 5

1. You will land on the physicians page giving you their address, locations, languages, etc. Aftering confirming this is the physician you want as your PCP, select **Choose Doctor**
2. Select the location if there are multiple offices or hospitals that physician has available. Click **Submit** to continue



Step 6

A page will appear telling you that it may take a couple of days for the PCP selection to appear on the Member Hub and that your selection is saved. Click **Done** to close this box and return to the front page of the Member Hub