


Broker Hub Quick Hits

Welcome to the Bright Broker Hub

Below are areas available to you once you login. As we launch into AEP, updates will be happening often so be sure to check it out!



Hello, Amy Baker ▾

Reports

History

Statements → Commission Resource in 2018

Commission History → View any system generated email

Letter History → See your applications' statuses ★

Customer Application Search → View and search your book of business

Book of Business →

Demographics →

External Links → Information on our additional sites

Demographics

Producer Addresses

Vendor Search

Licenses

Appointments

Insurance

Education Search

View and update your personal information

Details on the Broker Hub



Hello, Amy Baker

Reports

Upline Report

Down Line Report

History

Demographics

External Links

Upline Report

Run Report

Save

Name	Hierarchy 1 Name	Hierarchy 2 Name	Hierarchy 3 Name	Hierarchy 4 Name
Baker-Test, Amy	Bright Health Plan			

Once you login, the first tab available is Reports. Here, you will see your Upline information and our FMOs will be able to view agents assigned to them in the Down Line Report.

*This process is being updated and more information will be available soon.

To move throughout the site, please use the tabs on the left. Your back button will not work in the Broker Hub.

QUICK TIP!

Any time you see the Save Button, you will be able to download a version of the information.

History Section



Hello, Amy Baker

Reports

History

Statements

Commission History

Letter History

Customer Application Search

Book of Business

Demographics

External Links

Customer Application Search

Hide Search

Producer ID: 9999999 - Baker-Test, Amy

AppStatus:

SubmitDate:

12

EnrollmentPlanYear:

DateBirth:

12

Name:

Phone1:

ApplicantHICN:

ApplicantSSN:

ContractID:

PlanID:

Search

Clear

New

Delete

AppStatus	SubmitDate	EnrollmentPlanYear	DateBirth	Phone1	Name	AuthorizedRepName	ApplicantHICN	ApplicantSSN	ContractID	PlanID
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QUICK TIP!



This button allows you to export the information

The Statements and Commission History section will be available to any agent getting paid directly, starting in 2018. Letter History will show any system generated email available to you.

For AEP, you will be using the Customer Application Search often! Here you can verify your applications and see their current status – including Submitted, Accepted, and Declined. Begin by entering any filters, or just hit SEARCH to get started. Once an application is accepted, it will be available to view in your Book of Business. More details to come!

History Section – Application Search



Hello, Amy Baker

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Customer Application Search

Hide Search

Producer ID: 9999999 - Baker-Test, Amy

AppStatus:

SubmitDate:

12

EnrollmentPlanYear:

DateBirth:

12

Name:

Phone1:

ApplicantHICN:

ApplicantSSN:

ContractID:

PlanID:

Search

Clear

New

Delete

AppStatus	SubmitDate	EnrollmentPlanYear	DateBirth	Phone1	Name	AuthorizedRepName	ApplicantHICN	ApplicantSSN	ContractID	PlanID
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QUICK TIP!

Search

Hit Search to bring up all applications, or use filters for specific results.

When should you expect to see your application in the search?

If you used our online entry, you received an immediate confirmation and the information will be available within 24-48 hours.

If you sent an application by fax, without using the online entry, the information takes some extra time. Please allow up to 3 days for processing.

If you have any questions, call us! 1-888-325-1747

Demographics Section



Hello, Amy Baker

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Producer Addresses														Advanced Search
<input type="checkbox"/>	Producer ID	Producer ID	Name	BrokerName	Name	Address 1	Address 2	Address 3	Address 4	Address 5	City	State	Zip Code	Address Type
<input type="checkbox"/>	9999999	9999999	Baker-Tes...	Baker-Tes...	Baker-Tes...	999 Brig...					Bright City	ARIZONA	85286	Business

Under Producer Addresses, you will be able to update your information including addresses, emails, and phone numbers. By selecting anywhere in the row, you will be taken to a detail screen to view the information. —————→

If you receive direct payments, you can select Vendor Search to view and update your banking information. Similar to the address search, select the row to see the details.

Licenses, State Appointments, E&O Insurance, and Education Search tabs are available to let you view your personal information.

☐ Mailing Address

Address Type: Business

Name: Baker-Test, Amy

First Name: Amy

Name Suffix:

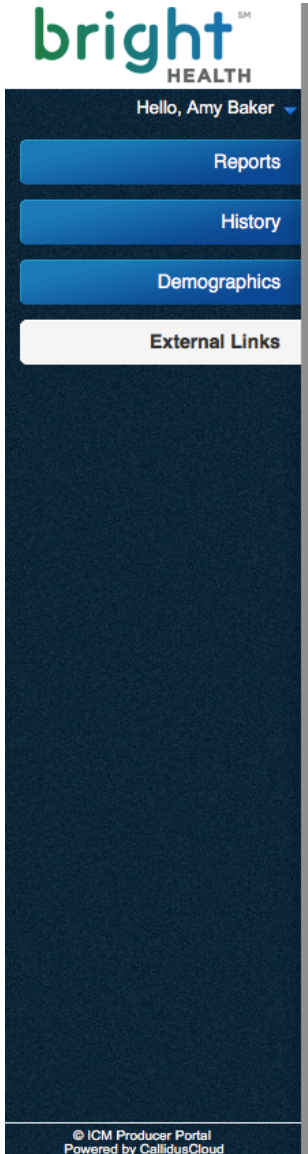
Address 1: 999 Bright Way

Address 2:

City: Bright City

Zip Code: 85286

External Links Section



By selecting these links, you will be leaving the Broker Hub. To open in a new window, copy and paste the URL's below.

Broker Resource Page

Connect to Bright Health's Broker Resource page for everything Bright!

<https://brighthouseplan.com/broker>

Individual Quoting & Enrollment Portal

Login to your Individual & Family Portal to quote and enroll members for our Individual products in Colorado and Alabama.

<https://enroll.brighthealthplan.com/ehportal/eapp/login>

Medicare Online Application Entry

Enter your Medicare Advantage applications online and receive an instant confirmation.

<https://brighthouseplan.com/medicare/enrollment/broker>

Thank you!



QUICK TIP!

Want to open the link in a new tab? With Safari, hold down command and hit the link. For Chrome, use the shift button instead.

Broker Service Unit



More information and system updates will be available soon. If you have any suggestions or questions along the way, our BSU is here to help! You can reach us at:

brokers@brighthealthplan.com

1-888-325-1747

8am – 5pm Monday – Friday (local time)

Thank you!